

**Proposal Review Committee
Meeting Minutes
September 17, 2015**
Statewide Benefits Office
500 W. Loockerman Street
Duncan Building, Ste. 320, Dover, Delaware

Public Session: 1:38 p.m.

The Proposal Review Committee met on September 17, 2015, at the Statewide Benefits Office, Dover, Delaware. The following committee members and guests were present:

Brenda Lakeman, OMB, Director, Benefits Administration
Faith Rentz, OMB, Deputy Director, Statewide Benefits
Laurene Ehemann, OMB, RFP and Contract Manager, Statewide Benefits
Roxanne Eutsey-Shaw, OMB, Vision Program Lead, Statewide Benefits
Wendy Brown, Department of Health and Social Services
Valerie Watson, Department of Finance
Kimberly Reinagel-Nietubicz, Office of Controller General
Omar Masood, Office of the Treasurer
Jenifer Vaughn, Delaware Insurance Department
Ashley Tucker, Administrative Office of the courts
Bryan Spivey, Segal Consulting Group

Introductions/Sign In

Ms. Lakeman called the meeting to order at 1:38 p.m. A representative from the Correctional Officers' Association was not present.

Approval of Minutes

Ms. Lakeman requested a motion to approve the minutes from the September 1, 2015, meeting of the Proposal Review Committee. A motion was made by Ms. Brown and seconded by Ms. Watson. The motion was approved with unanimous voice vote.

Discussion and Scoring for the Vision Insurance Benefit Program RFP for the Group Health Insurance Program

Ms. Lakeman requested a motion to move into Executive Session to discuss the finalists' bids and presentations. Ms. Vaughn made the motion and it was seconded by Ms. Reinagel-Nietubicz. The PRC moved into Executive Session at 1:40 p.m.

Upon conclusion of the Executive Session, a request to move back into the Public Session was made by Ms. Ehemann at 3:20 p.m. and Ms. Brown seconded. The motion passed with a unanimous voice vote and the PRC moved out of Executive Session.

Upon return to the Public Session, the committee entertained a motion to select a vendor. Ms. Ehemann announced that EyeMed received a combined score of 7.77, with the remaining vendors' receiving combined scores as follows: VSP, 7.72; NVA, 7.00; MetLife, 6.79; and Highmark, 6.60. Ms. Ehemann made a motion to recommend to the State Employees Benefit

Committee that the contract effective July 1, 2016, be awarded EyeMed with the following plan design options:

- Maintain the current plan design at the same benefit level;
- Continue the vision therapy coverage with the current level of additional benefits for diabetics;
- Change the network from EyeMed Access to EyeMed Insight; and
- Implement a plan year versus “calendar year” benefit cycle to coincide with the State of Delaware’s fiscal year.

Ms. Brown seconded and the motion carried by unanimous voice vote.

Adjournment: With no further business, a motion to adjourn was made by Mr. Masood and seconded by Ms. Eutsey-Shaw. Upon unanimous voice approval, the meeting was adjourned at 3:24 p.m. Please note there were no public attendees.

Respectfully submitted,

Laurene M. Eheman

Laurene M. Eheman
RFP and Contract Manager